

**LELAND TOWNSHIP PUBLIC LIBRARY
BOARD OF DIRECTORS MEETING
May 13, 2024**

Board Members Present: Jennie Berkson, Bret Crimmins, Berkley Duck, Michael Fleishman, Alan Hartwick

Board Members Absent: Laurie Lisuk

Public: None

Staff Present: Mark Morton

Call to Order

Berkley Duck, President, called the meeting to order in the Munnecke Room at 9:00 a.m.

Approval of Minutes

On a motion duly made and seconded, the minutes of the Regular meeting held 4/15/24 were unanimously approved. The March minutes were amended to reflect the fact that directors are to be elected in November as opposed to August as the minutes originally stated.

Construction Project

The Board reviewed the Design Development Scope Revisions provided by HopkinsBurns dated May 10, 2024, that lay out the more modest design proposal agreed upon at our April meeting. Mark reviewed photographs of the additions to the Benzie Shores District Library in Frankfort, which has made improvements similar to those under consideration. There was a discussion about the acoustic problems related to large glass surfaces. Mark will get cost estimate for that plan in time for the next Board meeting, which will allow the Board to establish a construction and fundraising timeline.

Financial Report

Mark reviewed the financial reports included with the meeting materials. There were no unusual items.

Director's Report

Mark reviewed the report included with the meeting materials.

Old Business

The Board reviewed and approved changes to the wording of the mailing to be sent to all Township addresses urging participation in the August 6 millage vote.

New Business

Following a discussion, on motion duly made and seconded, the Board unanimously approved a change in the terms of employment of the Assistant Director to provide 3 weeks of paid vacation and 2 weeks of paid sick days.

There being no further business to come before the meeting, the meeting was adjourned at 10:05 a.m. Next meeting: June 10, 2024.

Respectfully submitted,

Jennie Berkson, Secretary